

AUDIOVISUAL REQUEST FORM
Please submit one title per request form.

Date requested: _____ Staff Initials: _____

Is this a new item? Yes No
(If item is less than 6 months old, it cannot be ordered.)

Title: _____

Author: _____
Song title: _____
Performer(s): _____

Director: _____ Edtn:(year) _____

What format do you want? (VHS Video) (DVD Video)
(Musical CD) (Musical cassette) (Spoken CD) (Spoken cassette)
(Other _____)

Print name: _____

Phone #: _____

Email address _____

Library Card Barcode #: **2 9896 00** _____
(You need to have a library card to place a request.)

Not required after _____

Library staff use only:

On Iluminar:
Hold couldn't be placed: _____ Why? _____

Not on Iluminar:
Publication date (month,year): _____

Checked: Author _____ Title _____ Subject _____

**Interlibrary Loan
Library staff use only:**

Date requested _____
WISCAT # _____

Received: _____
Mail _____ Van _____

Library: _____

Notes:

Due at loaning library:

Patron due date:

Returned: _____
Mail _____ Van _____